



## **Connecticut SAT School Day**

## How to Identify English Learner (EL) 50% Time and One-Half Using the College Board's Services for Students with Disabilities (SSD) System

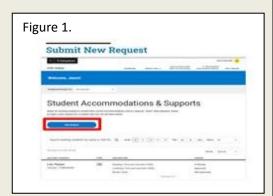
Students that meet the definition of "English learner" per state and federal policy as defined in ESSA and use extended time on classwork and local/statewide assessments may be eligible for 50% time and one-half for all sections of the Connecticut SAT School Day. Students must be identified in SSD Online and receive College Board approval prior to use on the assessment.

Other English learner supports, such as the use of College Board-approved <u>word-to-word glossaries</u> and translated test directions (which will be posted on the Connecticut SAT School Day webpage prior to testing) do NOT need to be requested through SSD. However, these supports should only be provided to those English learners that use them regularly during instruction and on local assessments.

Follow these steps to request time and one-half:

- SSD Coordinators should login to <u>SSD Online</u>.
- 2. From the dashboard, select the New Request option (see Figure 1).
- When presented with a menu that lists
   Accommodation/Support Type, choose the English Learner (EL)
   Support option (see Figure 2).
- 4. Enter student information. Complete all fields accurately.
  Required information includes name, date of birth, expected high school graduation date, gender, school, test administration, and address. Select Submit.
- 5. Select the box for **English Learner Support 50% Extended Time** then click **Continue**.
- Review the student information entered (i.e., spelling, date of birth) since EL entry process does not require a lot of details.
   If any changes need to be made, select the Edit button.
  - a. Check the box to confirm that you have parent/guardian consent on file. Note: For the purposes of the Connecticut SAT School Day, formal registration of EL status in PSIS fulfills this item (see Figure 3). NO DOCUMENTATION REQUIRED FOR EL 50% TIME AND ONE-HALF.
  - b. Check the box to confirm that students meet the definition of an English learner.
  - c. Select Submit.
- 7. After selecting **Submit**, you will be returned to the EL Supports Dashboard and the student should now be listed.

English learners identified for 50% time and one-half will be included on the Nonstandard Administration Report (NAR) (available 4 weeks prior to testing).



New English Learner (EL) Support Request

Students Qualifying for EL Support

Bright Learner (EL) Suppo

Confirming Information			
I verify the information provided in my responses in true and accurate. I also certify that Et, Supports have only been requested for those solutions along, at their only features and the solution and their only features.  A see received in on elementary or encountary school located in the U.S. or U.S. switchings.  A feature the deletion on "English beavers" as defined by the state in which there excelled action is located, or abovert a state definition, however price point on the original beavers as defined by the state in which there excelled action is located, or abovert a state definition, however price price and enforce in ESSA.  Clue the area reagonts on shots on short and other assessments, including state assessments.  Our Worly und. Expostrate for the prepriced tests.			
		2. Parental/Guardian Consent	
		Parental/Guardian consent to share student information with College Board i over 18, the student may consent. This consent should be maintained as part records, we provide this <u>Consent Form for FL Supports</u> .	
		i confirm that the above statements are true and that I have the needs	ecessary information and consent